

Building and Grounds Committee
Meeting Minutes
Monday, April 6th, 2026

1. Call to Order

Meeting was called to order by Backlund at 8:30 a.m.

2. Roll Call

Members Present: Curtis Backlund, Jim Braughler, Robert Preuss and Roger Lindl

Members Not Present: Mary Roberts

Others Present: Michael Luckey, John Fox, Jess Holmes and John Rageth

Others Present via Teams: Sarana Stolar, James Kuckkan (Watertown Daily Times)

3. Certification of Compliance with Open Meetings Law

Luckey reported that the meeting agenda was properly noticed in compliance with the law

4. Review of Agenda

No changes were made. Backlund moved to approve the agenda as published. Seconded by Lindl. Motion passed

5. Public Comment - None

6. Communications - None

7. Approval of March 2nd, 2026, Building and Grounds Committee Minutes

Braughler moved to approve previous meeting minutes, Preuss seconded. Motion passed

8. Updates On Projects

- a. **Courthouse:** Working on bidding documents and design for video surveillance enhancements. Audible alarms for the emergency exit doors will be shipped in two weeks, installation to follow
- b. **Fair Park:** the interior lighting project is progressing. Four structures are complete and work will continue leading up to the Fair. A more exact timeline will be available after next week
- c. **Legacy MIS Demolition:** Fox included this project in his summary of 2027 capital budget requests, which was submitted to the County Administrator and Finance Director. The capital budget will be determined by the Finance Committee later this year. Fox recommended the capital budget be presented to the Building and Grounds Committee in June.

9. IT Project Update

Rageth noted that improvements need to be made to the internet and Wi-Fi at Fair Park prior to the County Fair July 8th, 2026. MIS Department is exploring enterprise AI software options for Jefferson County employees

10. Financial Reports (YTD)

- a. Central Services
- b. Management Information Systems (MIS)

Reports were reviewed. No action taken

11. Discussion and possible action on future meeting dates and agenda items

Next meeting scheduled for Monday, June 1st, 2026, at 8:30 a.m.

12. Adjourn

Motion by Braughler to adjourn at 9:00 a.m. Seconded by Lindl. Motion passed